

Bylaws of the St. Pius X Chapter
of the
National Junior Honor Society
of
St. Pius X Catholic School - San Antonio, Texas

ARTICLE I – Name and Purpose:

Section 1. The name of this chapter shall be the St. Pius X Chapter of the National Junior Honor Society of St. Pius X Catholic School.

Section 2. The purpose of this chapter shall be to create an enthusiasm for superior scholarship; to develop citizenship; to stimulate and produce service for the community; to promote leadership and to instill exemplary qualities of character.

ARTICLE II – Membership:

Section 1. Membership in the chapter shall be based on scholarship, character, leadership, citizenship, and service.

Section 2. Selection of new members will take place three times a year – at the beginning of the school year, at the end of the first semester, and at the end of the third quarter. An induction ceremony will be held at the end of the second semester.

Section 3. To meet the minimum standards for membership, a student:

- A. Must have attended St. Pius X School for at least two quarters.
- B. Must be in the second semester of sixth grade, seventh or eighth grade.
- C. Must have a minimum cumulative grade point average of 90.
- D. Must have an S or better in Conduct/Responsibility.
- E. Must have met or exceeded service hour requirement for grade level with a minimum of 10 hours of service within six months of information submitted for membership consideration.
- F. Must have demonstrated qualities of character, leadership, citizenship and service.

Section 4. Final selection of members to this chapter shall be by a majority vote of the five member Faculty Council.

Section 5. Students who meet the above criteria will be notified in writing only after the entire selection process is completed. All members shall be inducted into the Society with impressive and appropriate ceremonies to be held during the second semester of the school year.

Section 6. A member of the National Junior Honor Society who transfers to this school will be automatically accepted for membership in this chapter upon presentation of a letter signed by his/her principal certifying membership. In order to retain membership, a transfer member must then maintain the membership requirements for this chapter.

Section 7. A member of the National Junior Honor Society who transfers from this school will have included in his/her records a letter signed by the principal certifying membership.

Section 8. A member will be warned in writing and promptly placed on probation (as outlined in Article II, Section 9) if at the end of any nine week grading period any of the following prevail for the student:

- A. Falls below the cumulative grade point average of 90.
- B. Receives a Conduct/Responsibility grade of less than S.
- C. Failed to attend two or more regular and called chapter meetings without excuse.
- D. Has not demonstrated qualities of character, citizenship, leadership and service.

Section 9. The probationary period shall be the nine week grading period immediately following the grading period in which a member failed to meet the requirements stated in this constitution. During this time the member is to have inactive standing. Thus he/she may not attend meetings or activities of the chapter, vote in chapter elections, serve on committees, function in an officer capacity (now or in the future), or wear the society emblem.

Section 10. If, during the nine week probationary period, the member fails to meet the above standards, his/her case shall be passed upon by the faculty council. When a member is being considered for dismissal, he/she shall be notified in writing and offered a hearing before the faculty council. The member will be notified in writing as to the outcome of the hearing. His/her membership card and emblem must be returned to the advisor or principal. Notice of his/her dismissal is then indicated on the annual report submitted to the national secretary at the end of the school year. Once a member has been dismissed, he/she is never again eligible for membership in the National Junior Honor Society. A majority vote of the faculty council shall be necessary for a member's dismissal.

Section 11. A member can be dismissed from the society without warning if he/she shows flagrant or serious violation of school rules or the law.

ARTICLE III – Selection Process:

Section 1. Candidates for membership shall be identified first by meeting the official requirements of a cumulative grade point average of 90, an S or better in Conduct/Responsibility, and the minimum service hour requirement for his/her grade level as defined in the school handbook and in Article II, Section 3.

Section 2. The final decision for membership shall rest with the faculty council.

- A. The faculty council shall consist of five voting faculty members appointed by the principal.
- B. No principal or vice-principal may be included in the faculty council.
- C. The term of the faculty council members shall be one year.
- D. The chapter advisor(s) shall be ex-officio, non-voting member(s) of the faculty council.
- E. The faculty council shall meet to elect members, consider dismissal, non-selection and warning cases.

ARTICLE IV – Officers and their Duties:

Section 1. The officers of this organization shall be president, vice-president, secretary, treasurer, parliamentarian, chaplain, and historian. As determined by the principal co-offices may be designated for a particular school year. In the case of co-officers, the duties will be fairly divided as determined by the advisor(s).

Section 2. The duties of the president shall be:

- A. To preside over all National Junior Honor Society meetings.
- B. To preside over all executive committee meetings.
- C. To call special meetings.
- D. To vote in case of a tie.
- E. To plan the agenda with the advisor for all meetings.
- F. To attend all society functions.
- G. To communicate with student body, faculty and parents by means of a monthly newsletter article.
- H. To establish committees as needed and select from the membership committee chairs and members.

Section 3. The duties of the vice-president shall be:

- A. To act as president in case of absence of the regularly elected president.
- B. To fill the office of the president in the vacancy of that office.
- C. To serve as a member of the executive committee.
- D. To act for any absent officer during a regular meeting.
- E. To oversee all service projects.
- F. To plan and oversee all fund-raising activities.

Section 4. The duties of the secretary shall be:

- A. To keep a permanent record, in ink, dated and signed, of all the minutes of each meeting.
- B. To read the minutes of the previous meeting at each meeting.
- C. To carry on all chapter and national correspondence.
- D. To deliver a type-written copy of the approved minutes each meeting to the president and sponsor(s).
- E. To maintain a current roster of the society membership.
- F. To keep attendance records of each meeting.

- G. To turn in all announcements about meetings and events to be read during school morning announcements.

Section 5. The duties of the treasurer shall be:

- A. To keep accurate records of the finances of the society.
- B. To report the financial status of the society at each meeting.
- C. To count, deposit and record any monies collected as dues or at fund-raising activities with the supervision of the advisor(s) or a designated responsible adult.
- D. To assist the vice-president with the planning and overseeing of all fund-raising activities.

Section 6. The duties of the parliamentarian shall be:

- A. To maintain order at all meetings.
- B. To ensure that all questions and comments are directed through the chair.

Section 7. The duties of the chaplain shall be:

- A. To open and close all meetings with prayer.
- B. To ensure that prayer is included in all society functions.

Section 8. The duties of the historian shall be:

- A. To maintain a record of all the important activities of the organization by means of a scrapbook, photographs, articles, DVD, or other means.

Section 9. Election of officers shall occur as follows:

- A. Election shall occur in the fourth quarter of each year.
- B. Candidates shall submit their names to the advisor(s) or may be nominated from the floor. Only members that have never been put on probation with the Society are eligible to run for any office. Any member being considered for dismissal for any reason is ineligible to run for any office.
- C. The advisor(s) shall prepare the ballots.
- D. Candidates shall be given a brief time to make platform speeches to the members.
- E. Election shall be by a simple majority of those members present.
- F. A member will be removed from office if placed on probation by the school or the Society for academic or disciplinary reasons or if suspended from the school. The vacancy will be filled as determined by the advisor(s).

ARTICLE V – Conducting Society Business:

Section 1. The executive committee shall be composed of the president, vice-president, secretary, treasurer, parliamentarian, chaplain, historian, any co-officers, and advisor(s).

Section 2. The duties of the executive committee shall be:

- A. To plan the agenda for the general meetings.
- B. To review matters brought up by the members, the principal, or the advisor(s).
- C. To make plans for any activities or functions to be presented to the members for approval.

Section 3. General meetings will be held the first Monday of the each month of the school year. If the first Monday of the month is a school holiday then the general meeting will be held the first Monday that school is in session for that month. A calendar will be adopted and approved by the principal and the advisor(s) at the beginning of each new school year. Changes to scheduled events or meetings can be made by the advisor(s) or the principal.

Section 4. All meetings shall be conducted according to *Robert's Rules of Order, Newly Revised* in all points not expressly provided for in these chapter bylaws.

Section 5. The principal shall reserve the right to approve or veto any action taken by the membership of the society.

Section 6. Chapter dues shall be collected twice a year; current members as of the start of the new school year will pay \$10.00, newly elected members at the beginning of the second semester will pay \$5.00. Members not current in payment of dues will be reported by the treasurer to the advisor(s) and will not be allowed to attend meetings until dues are current.

Section 7. Committee chairs, membership and meeting dates will be determined by the president and the advisor(s).

ARTICLE VI – Amendments to Bylaws :

These bylaws must be reviewed annually by the executive committee. Amendments may be submitted by the advisor(s), the principal, the executive committee or a two-thirds majority vote from the membership. All amendments must be reviewed by the membership of the chapter and the Faculty Council for adoption. Amendments must be approved by the principal and a two-thirds vote of the Faculty Council. Input and discussion from the membership must be considered prior to adoption of the amendments.